

## Financial Health & Sustainability -- A Quarterly Report for the Omni Oakland Commons

This document is to be filled out quarterly by each collective and tenant of the OOC. It has been created so that the Financial Work Group can more accurately assess the past, present, and future financial stability of the OOC. Please fill it out to the best of your ability with whatever information you are comfortable sharing with us. With this information we will work to create a more sustainable and clear financial plan. This document is requested quarterly: Sept. 1st, Dec. 1st, March 1st, and June 1st.

1. Member Collective or Tenant of the OOC

2. Financial Contact for your Collective / Name / Email Address / Phone Number

(This person will be responsible for paying invoiced expenses **on the first of each month**. Invoiced expenses include: rent, insurance, taxes, internet, and utilities.)

### Past Quarter

- Revenue Sources & Amounts generated from outside the Omni
- Revenue-Generating Activities
- Non-rent Expenditures
- Rent Expenditure
- How much was spent on capital improvements to the building?

## Projected Quarter

- Revenue Sources & Amounts generated from outside the Omni
  
- Revenue-Generating Activities
  
  
  
  
  
  
  
  
  
  
- Non-rent Expenditures
  
  
  
  
  
  
  
  
  
  
- Rent Expenditure
  
  
  
  
  
  
  
  
  
  
- How much do you plan to spend on capital improvements to the building?

3. What is your ability to pay rent in the projected quarter? (because we are currently working in a rent deficit, we encourage collectives to realistically examine their ability to contribute to the rent of OOC and see that amount as a binding commitment through the quarter)

4. Does your collective have any financial changes that are expected in the foreseeable future?

5. Any other significant financial information you would like to share with us?